

LICENSING SUB-COMMITTEE

MINUTES OF MEETING HELD ON THURSDAY 13 APRIL 2023

Present: Cllrs Emma Parker, Jon Andrews and Brian Heatley

Also present: Daniel Broom and Jamie Issacs (Applicants for Jurassic Fields), Timothy Warren (Applicant for Higher Farmhouse & Grounds, Langton Herring), Sally Fielding, Michael Killoch, and John Mowlem (Against the application Higher Farmhouse & Grounds, Langton Herring) and Peter Hughes and David Webb (For the application Higher Farmhouse & Grounds, Langton Herring).

Officers present (for all or part of the meeting):

Elaine Tibble (Senior Democratic Services Officer), Lara Altree (Senior Lawyer - Regulatory), Kathryn Miller (Senior Licensing Officer) and John Miles (Democratic Services Officer Apprentice)

160. Election of Chairman and Statement for the Procedure of the Meeting

Proposed by Cllr Jon Andrews, seconded by Cllr Brian Heatley.

Decision: that Cllr Emma Parker be elected as Chairman for the duration of the meeting.

161. Apologies

Apologies for absence were received from Cllrs Sarah Williams and Paul Harrison, substituted by Cllrs Jon Andrews and Brian Heatley.

162. Declarations of Interest

No declarations of disclosable pecuniary interests were made at the meeting.

163. Urgent items

There were no urgent items.

164. New Premises Licence Application for Jurassic Fields, West Bay Fields, Bridport

The Senior Licensing Officer introduced the report for a new premises licence.

The application was to move the existing event from Asker Meadows to a nearer site at West Bay Fields and hold regulated entertainment, live recorded music and performance and dance both indoors and outdoors on Fridays between 14.00 and 23.00, Saturdays between 11.00 and 23.00 and Sundays between 11.00 and

22.00 and Alcohol for sale by retail on the premises on Friday from 14.00 to 23.00, Saturday 11.00 to 23.00 and Sunday 11.00 to 22.00 hours.

Cllr Jon Andrews asked the Senior Licensing Officer if there had been any problems in the past location where this event was held.

The committee was made aware that Licensing had received no complaints in the past, but Environmental Health had reported 5 complaints in 2019 relating to the sound check carried out prior to the event taking place.

The applicant advised that Jurassic Fields was a community non-profit event, they wanted to look after the community and the environment and to respect the area. There would be a full medical team, support staff and new security provided for the event and a footpath system. Ambient noise would be reduced through a new noise management plan and an overall more cohesive site.

Sub-Committee members asked the applicant questions, relating to the noise management plan, police conditions, medical, SIA door staff and changes in management.

All parties were given the opportunity to sum up prior to the sub-committee adjourning to make their decision.

165. New Premises Licence Application for Higher Farmhouse & Grounds, Langton Herring

The Senior Licensing Officer introduced the report for a new premises licence. Which had previously operated under a Temporary Event Notice (TEN).

The licence application sought permission for one 3-day music event in June each year, to include live music indoors and outdoors. Indoors from Thursday to Sunday midday to 23.00 hours and for the sale of alcohol on the premises Thursday to Sunday Midday to 23.00 hours.

The Senior Licensing Officer confirmed that there had been no complaints received from Licensing or Environment Health when the event was held under the TEN.

The Applicant informed the committee that he had been a resident of Langton Herring for 30 years, the event supported the Samaritans by raising money, he had worked closely with the Safety Advisory Group, highways, fire, and rescue and had taken on board their guidance to ensure that the event would be safe. More than 25 households supported and attended the event each year. The applicant had acted on noise complaints by monitoring, adjusting sound levels and planned to hold the last event in a marquee. There would be parking marshals to assist attendees and to reduce obstructions and an overnight parking plan.

The applicant informed that the Safety Advisory Group had planned to mediate a meeting but due to their schedule this did not happen.

Mr Hughes and Mr Webb supported the application and explained that it was a family event and that the noise level was tolerable.

Mr Mowlem and Mr Killock informed the committee that they had no issue with the event being a charity but had concerns over noise levels, security, and the event being too large for a small village.

It was proposed by Cllr Jon Andrews, seconded Cllr Brian Heatley to extend the meeting beyond 3 hours.

All applicants were given the opportunity to sum up prior to the sub-committee adjourning to make their decision.

166. **Exempt Business**

Proposed by Cllr Jon Andrews, seconded by Cllr Brian Heatley.

Decision

That the press and the public be excluded for the following item(s) in view of the likely disclosure of exempt information within the meaning of paragraph 3 of schedule 12 A to the Local Government Act 1972 (as amended).

Jurassic Fields, West Bay Fields, Bridport

Decision: To GRANT a Premises Licence to permit one event per calendar year for a maximum of 3 (three) days on the second Friday, Saturday, and Sunday in July, with the usual mandatory conditions, the conditions consistent with the Operating Schedule and the conditions added by the Sub-Committee, to allow the following:

Conditions added by the Sub-Committee (as requested by Dorset Police)

No later than 12 weeks before the start of the event the licence holder will submit to the Licensing Authority for approval an Event Management Plan for that event. The Event Management Plan will include:

- a. Key Contact List
- b. Site Plan
- c. Security and Crime Reduction Plan
- d. Major Incident Plan
- e. Noise Management Plan
- f. Risk Assessments
- g. Venue and Bar Operating Times
- h. Security and Crowd Management
- i. Traffic Management Plan
- j. Emergency Procedures
- k. Medical Plan
- l. Child Protection Policy
- m. Event Safety Plan
- n. Fire Safety Management Plan
- o. Site and Production Plan

- p. Alcohol Sales & Management Plan
- q. Drug and Alcohol Policy to include search policy, amnesty point and Drugs awareness & Control.

All licensable activities at each event will take place in accordance with the relevant approved Event Management Plan which will act as the operating schedule for the premises.

The final approved Event Management Plan will be given to the Licensing Authority and the Responsible Authorities at least 5 working days prior to the event and made available upon request to the Safety Advisory Group. Any change, or any deviation from the plan during the event, will only be made in exceptional circumstances and is to be approved in advance by the Licensing Authority and the relevant Responsible Authorities at an Event Control Meeting.

Higher Farmhouse & Grounds, Langton Herring

Decision: To GRANT a Premises Licence to permit one event per calendar year for a maximum of 3 (three) consecutive days in June (between a Thursday, Friday, Saturday, and Sunday) with the usual mandatory conditions, the conditions consistent with the Operating Schedule and the conditions added by the Sub-Committee, to allow the following:

Conditions added by the Sub-Committee (including those requested by Dorset Police/Environmental Protection Team)

No later than 12 weeks before the start of the event the licence holder will submit to the Licensing Authority for approval an Event Management Plan for that event. The Event Management Plan will include:

- a. Key Contact List
- b. Site Plan
- c. Security and Crime Reduction Plan
- d. Major Incident Plan
- e. Noise Management Plan
- f. Risk Assessments
- g. Venue and Bar Operating Times
- h. Security and Crowd Management
- i. Traffic Management Plan
- j. Emergency Procedures
- k. Medical Plan
- l. Child Protection Policy
- m. Event Safety Plan
- n. Fire Safety Management Plan
- o. Site and Production Plan
- p. Alcohol Sales & Management Plan
- q. Drug and Alcohol Policy to include search policy, amnesty point and Drugs awareness & Control

All licensable activities at each event will take place in accordance with the relevant approved Event Management Plan which will act as the operating schedule for the premises. The final approved Event Management Plan will be given to the Licensing Authority and the responsible authorities at least 5 working days prior to the event and made available upon request to the Safety Advisory Group. Any change, or any deviation from the plan during the event, will only be made in exceptional circumstances and is to be approved in advance by the Licensing Authority and the relevant responsible authorities at an Event Control Meeting.

No more than 1000 people to include staff, volunteers, stallholders, and performers shall be permitted to attend each day of the event.

The Licence Holder shall ensure that a direct telephone number for the manager at the event shall be publicly available at all times when licensable activities are undertaken, to enable any issues to be resolved as quickly as possible. This telephone number is to be made available to residents.

Duration of meeting: 10.00 am - 1.19 pm

Chairman

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